



## **Real Estate Manager**

Reporting to the President, the Real Estate Manager will oversee the development and delivery of fully integrated franchising and real estate strategies for Pizza Nova, and will act as a resource for the rest of the business. This position requires close collaboration and influence of the senior leadership team within Pizza Nova to ensure strategic alignment.

### **Responsibilities:**

- Negotiate, manage and track all new lease and lease renewal activities, and a wide variety of real estate transactions.
- Work with property management and owners on maintenance issues, operating costs disputes and leasing issues.
- Evaluate potential markets for new store development and redevelopment of existing sites based on demographic trends, market visits, networking, managing consulting brokers, and a thorough understanding of competitors' locations and future growth strategies and plans within each assigned market.
- Coordination of all construction and renovation projects; and site plan approvals for renovations and additions.
- Lead all aspects of securing of early renewals, additional tenure; landlord and municipal approvals.
- Managing and supervising of property and tenant portfolio including required appraisals, lease renewals, disposition or leasing of vacant sites, property management and site maintenance issues all with a view to improve the value of and the returns for these assets.
- Provide accurate and prompt responses to franchisees on term for conditions of sale.
- Ensure required lease reviews are conducted for any special projects.

### **Qualifications:**

- 5 to 10 years of experience in Canadian Retail/Commercial Real Estate
- Bachelor's degree, College Diploma or equivalent is considered an asset.
- Experience in/with QSR or Franchise business.
- Excellent negotiation and communication skills.

- Results driven with strong problem-solving skills.
- Excellent organizational and leadership abilities.
- Strong team building and interpersonal skills.
- Strategic and detail oriented.
- Must be able to work under pressure and multi-task in an environment with multiple and at times competing priorities.
- Proficient in MS office (Word/Excel/PowerPoint/Outlook).